



## PTG E-board Meeting August 16th, 2023 @ SAU

*The Bedford Parent Teacher Group (PTG) was developed to create a working partnership with parents, teachers and school administration to foster a cooperative, enriching learning environment for the students in the Bedford School District.*

*The purpose of the Bedford PTG is to enhance and support the educational experience of the Bedford School District, to develop a closer connection between school and home by encouraging parental involvement, and to improve the environment in the Bedford School District through volunteer and financial support.*

*Bedford PTG provides enriching educational opportunities and community events for the staff, students, and families in the Bedford School District; and helps to support the individual needs of our Bedford schools.*

### BOARD INTRODUCTIONS AND WELCOME

- Introduce New Board Members
  - McKelvie (Co-Liaison) - Open Position
  - Ross A. Lurgio (Liaison) - Jess von Wallenstein
  - Peter Woodbury (Liaison) - Arasely Robinson
- SUPERINTENDENT UPDATE
- SCHOOL BOARD UPDATE

### VOLUNTEER UPDATE

- Volunteer Policy/Expectations [District Volunteer Policy](#)
- Updated Volunteer Google Form
- Remind liaisons to fill open roles at school level (if needed)
- Volunteer Orientations

### BOARD EXPECTATIONS

- [2023 Update PTG BYLAWS](#) \*\*\*VOTE\*\*\*
  - Quorums and voting
  - 2023/2024 is a review year
- [PTG Standing Rules](#)
- Reminder for social media posting/photos
- Attendance at PTG Events
- [Conflict of Interest](#)
- Liaison monthly meetings with Principals
- Communication
  - School level coordinators
  - Staff contact for ORK/AIR

### APPROVE MAY MINUTES \*\*\* VOTE \*\*\*

- [MAY 2023 MEETING MINUTES](#)

### BUDGET

2022/23 YEAR END BUDGET RESULTS, PRIORITIES

2023/24 BUDGET - Review and Approve

Income \*\*\***UPDATE NUMBERS ONCE UPDATED IN BUDGET SPREADSHEET** \*\*\*

- SUPPORT DRIVE
  - Starts 8/30/23
  - Envelopes with memo sent home K-8 this year
- GIFT WRAP FUNDRAISER
  - Sale runs 10/4-10/20
  - Packets going home K-4. Online ordering only for all schools
  - Bonus prize being worked out
- SKI, SKATE & MORE SALE
  - Drop off on Fri., 11/17 from 5 pm - 8 pm
  - Sale on Sat, 11/18 from 9am - 2 pm at BHS
- SCHOLASTIC BOOK FAIR
  - Week of 4/1-4/5
  - All elementary schools and McKelvie
- BHS PARKING SPOT RAFFLE
  - Held in May; 2 parking spots available
- COLOR BLAST FUN RUN
  - Sunday June 2nd 2024
  - Early bib pick up on Fri. 5/31/24

Expenses

- ORK/AIR - need to help and encourage spending by schools. Process of securing item/speaker and payment.
- EVENT BUDGETS - must be shared with coordinators by liaisons
- COMMUNITY SPEAKERS
- Staff Events Budget Increased

APPROVE 23/24 BUDGET \*\*\* VOTE \*\*\*

PTG CALENDAR UPDATE

[2023/2024 PTG CALENDAR](#)

TREASURER UPDATE

MARKETING UPDATE

UPCOMING EVENTS TO ATTEND/PROMOTE

- PTG District Coordinator Mtg - Friday 9/8; 9:30am – 10:30am at Town Library
- Meet the Principals - Friday 9/22; 9:30am -10:30am at BCTV
- New Family Welcome - Wednesday 9/27 6:30pm – 7:30pm; at Town Library
- Kevin Hines - 9/26 7PM BHS theater

LIAISON REPORTS