



PTG E-board Meeting April 12, 2023 at the SAU - Draft

ATTENDANCE ROLL CALL

Attendance:

Co-President - Kelli Darling, Maria Tomolonis; Secretary-Sue Jennato; Treasurer-Kelly O'Donnell; VP Fundraising-Lena Griggs; VP Publicity-Tejal Saraiya

BHS - Sonya van der Meer

Lurgio - Shailagh Klicker

MEM- Christina Cuzzi, Allison Gerstrung

RBS - Nicole Peterson, Becca Durrell

Board/Admin - Ed Joyce

Superintendent - Mike Fournier

School Board Liaison - Kara LaMarche

Absent:

MIS - Amy Dion

PWS - Meg Duhaime

Board/Admin - Molly McCarthy

SCHOOL BOARD UPDATE - Kara LaMarche

New School Board PTG liaison Kara LaMarche

Board reorganization done at last meeting

Board discussed Dating and Sexual violence update - 30 minute video with Emma Dolan from YWCA and Mike Fournier has been shared with community

Next Community Engagement meeting will be 4/19/23 at Bedford Library, topic is

Assessments/Testing

Bullying report now reflects substantiated claims and investigated results

SUPERINTENDENT UPDATE - Mike Fournier

Mike gave updates on Sprinkler and HVAC projects at the schools

Safety Warrant passes, items will now go out for bid. Goal is to have things in place for 9/1/23

Vector Solutions will be adopted to help track required staff trainings

PRINCIPALS UPDATE - Molly McCarthy, Ed Joyce

Safety committee continuing it's work

Testing is coming up for students

Transition/Move Up events happening at schools for 4th, 6th, and 8th graders

Grandfriends day is coming up

RAL has its inaugural LAX team

****VOTE*** APPROVE FEBRUARY MINUTES

March PTG Board meeting was canceled due to weather school delay

Minutes approved by Board as written

FUNDRAISERS

SCHOLASTIC SPRING BOOK FAIR (Budget - \$12,000)

- Dates: Fri., March 31 (set-up), book fair: April 3 - 7

Expected to come in just shy of budget amount

Discussed things impacting sales like inventory, change in shopping format, selling hours, etc

Recommendation to have either principal or librarian review book selections sent to schools by Scholastic

Suggestion to have parents sign off on wish list purchase orders

COLOR BLAST FUN RUN (Budget \$27,000; Sunday 6/4/23)

- Registration opened March 17th
- Sponsor Update

71 people registered to date

Sponsors coming in slightly under budget

BHS student will sing National Anthem

Bringing in 2 food trucks this year...Kona and Jeannette's Fried Dough

Many volunteers will be needed at event

****VOTE****

PROPOSED FUNDRAISERS FOR 2023/2024 SCHOOL YEAR: Board 23/24 approved

Fundraiser list as presented

Support (Sep and ongoing)

Gift Wrap (Oct)

Ski and Skate (Nov)

Book Fair (April)

BHS Parking Raffle (May/June) -Updated to April/May. Winner drawn before school lottery starts

Color Blast (May or June)

Only change from 22/23 - AMAZON SMILE removed, No longer available

Fundraiser will be presented to the School Board. Only need School Board approval on BHS parking spot raffle.

EVENTS/PROGRAMS:

COMMUNITY SPEAKERS

- **Scarlett Lewis** - Choose Love Movement presentation - Held in February. There was no school that day due to weather, attendance was good but impacted. BCTV filmed, her presentation is available on demand to watch.
- **Media Power Youth** - New contact. Possible presentation in May but may need to be moved to fall.
- **Kevin Hines**- Booked for September 26th- 10:30 presentation at BHS and 7:00 community presentation

Look to see if we can give a deposit with funds from this year as they are available.

Work with Kevin on what is the appropriate age to attend the community presentation

Work on appropriate messaging to families

STAFF APPRECIATION:

- Week of May 8
- Budget for Events:

Staff Appreciation-BHS	\$1,320
Staff Appreciation-RAL	\$760
Staff Appreciation-McK	\$710

Staff Appreciation-MEM	\$620
Staff Appreciation-PWS	\$470
Staff Appreciation-RBS	\$610
Staff Appreciation-SAU	\$105

Presented budgets by school

Businesses asking for Tax ID # for donations. This can be provided by Maria, Kelli or Kelly

Donation Match-website to match donation requests. Molly looking into this as a possible option for the schools.

GRANDFRIENDS DAY:

- Packaged food is allowed! Can also get food made from businesses (Flight, Inside Scoop, Pressed, BJ's)
- Schools can supply baked goods, fruit and yogurt -[Supplied by District](#)
- RBS 5/9, PWS 5/16, Mem 5/23, RAL end of May, McK TBD

Per Emily Murphy, school will supply fruit cups and breads/muffins. Coffee and Tea can be provided for at RAL b/c they are set up for that but other schools will need to get that on their own via donations. Need final numbers from each school by Tuesday morning the week before the actual event. Each school should coordinate this information directly with emily Murphy murphye@bedfordnhk12.net

[Reminder that PTG Grandfriends budgets are for supplement food items and such, not for raffles or excessive decorations.](#)

[Discussed signage and how to help visitors navigate the process.](#)

OTHER BUSINESS:

Board/District Open Roles: Liaisons should be connecting with school level volunteer positions soon to identify what roles will need to be filled for next year.

[Board roles have a 3 year term limit, district roles do not.](#)

SURPLUS UPDATE - [Memo](#) given to mike on 3/9. Thank you letter/formal request pending.

[Remaining 21/22 surplus has been donated to SAU for AED, Backpacks, and vape detectors](#)

It's a GAS:

- New District Coordinator - Katya Roberts

[Several months back the board discussed creating a formal process for updating the IAG program.](#)

[Reviewed new Request Form \(to request changes\) and Procedure \(outline process for requesting changes\). These have been reviewed and approved by Molly M and Mike F Board voted to approve the IAG Request Form and Procedure.](#)

Deadline for submission for this year has been extended to May 15th 2023 (for request to be implemented 23/24 school year) - Board Approved this extension

IAG Program Maintenance Request Form

IAG Program Maintenance Procedure

TREASURER UPDATE -

Parking spots raffle is underway. Discussed ways to improve sales

Reimbursement request sare du by May 31st to Kelly

MARKETING UPDATE -

Focus is on Color Blast!

LIAISON REPORTS - ORK/AIR Updates – Send to Sue by Friday for inclusion in meeting minutes

UPCOMING EVENTS:

PTG CALENDAR

PWS Liaison Notes:

Peter Woodbury School is in full science mode. The second graders just completed a 4 week STEM unit and it culminated in a Sail Car experiment. The students had lots of fun building, sailing and measuring their success! Peter Woodbury had a good showing at Regionals in Durham for Chain Reaction Machines and Inventions. Nine third and fourth grade students were invited to go onto Nationals for Invention Convention! Family Fun Night was a huge success in March. Lots of families attended one of two sessions offered during the evening. A new sign above the main entrance of the school will be installed over April break. Students are working their hearts with lots of jump rope challenges in physical education class!

RBS Liaison Notes:

- Family Fun Night will be on Friday, 4/14.
- Kindergarten and 1st grade orientation Tuesday, 5/2 and Wednesday, 5/3
- Mother/Son Luau will be on Friday, 5/5
- We are prepping for Grandfriends day on Tuesday, 5/9 which falls on staff appreciation week
- We still have \$7100 for ORK and AIR funds to spend this year and have asked Molly about potential opportunities. We are already proactively planning ahead for next school year
- For liaison and coordinator role
-Becca and Nicole will remain co-liaisons but we will be looking for someone to shadow as it will be Becca's last year at RBS

- Courtney will remain as volunteer coordinator
- We will start to review the remainder of the coordinator roles

Memorial Elementary School – Meeting with Principal Schappler on April 10, 2023

-Important Dates for Memorial:

- Annual Spring Fling Event – April 14th
- Staff Appreciation Week – May 8th – 12th
- Grandfriends Day – May 23rd
- Memorial Walk – May 26th
- Field Day – June 5th
- 4th Grade School Play – June 13th

-Kindergarten and First Grade Orientation is coming up

-OAK/AIR funds continue to be used this year for various activities via the teachers and school leadership

-AIR funds will be spent this school year

Liaison Notes for April 2023

Grandfriend's Day at McKelvie is coming up soon on April 14th and we are expecting over 500 guests.

McKelvie Student Council is hosting a Bingo Night as a Fundraiser on April 19th. They will have prizes for Bingo, as well as Root Beer Floats and Ice Cream Sundaes on sale.

Plans are underway for Staff Appreciation Week, which is May 8th-May 12th.

Author Gordon Korman will be coming to McKelvie on Friday, May 5th. He will speak at an all school assembly and sign books for students.

Lurgio April 2023 Update:

April 4, 2023 meeting attended by: Ed Joyce, Maddie Racine, Evan Courchesne, Shailagh Klicker

-Multiple performances of Legally Blonde Jr. were successfully shared in March. The Varsity Band which includes members from the RAL and BHS music departments will be performing a Star Wars Theme concert on Thursday, May the 4th!

-Spring athletic teams are in full swing; this includes boys and girls lacrosse teams in their first year ever.

-Registration Night for parents of incoming 7th graders: Thursday, April 13. Opportunity to hear some pieces from the music department and learn about course offerings. Math, World Language and Music courses will be a focus as these areas offer multiple courses to choose from.

-Midnight Madness: Friday, April 14: 7:00-12:00. This popular event put on by the Student Council is back! There will be music, food, movie viewing and several hands-on activities. PTG is supporting the event with some donations and several volunteers throughout the night.

-Upcoming speakers include motivational speaker, Ed Gerety (5/2) and authors Gordon

Korman (5/5) and Alexandra Diaz (5/17 and 5/18). Events will be funded by PTG.

-Save the dates! Staff will be treated throughout Staff Appreciation Week: May 8-12. Stay tuned for several donation opportunities. Grandfrend's Day at Lurgio: Thursday, May 25. More info to come.

BHS PTG Report April 2023

- **BHS parking raffle** for two prime guaranteed parking spots has started. Tickets can be purchased until May 8 and winners will be drawn on May 10. The raffle is taking place before the BHS parking lottery starts. \$10 donation per entry and those participating must have a valid license and vehicle sometime during the 2023-2024 school year to be eligible to win.
- **Brownie Surprise** for students and staff will take place on April 19. Still need more donations of brownies. Sign up to bring in brownies will be in this week's BHS Partner News.
- Planning for **Staff Appreciation Week** is underway. A sign up should be going out soon.
- Request from the Senior Class to **help during Senior Week**. A sign up will go out once details are set.
- Request for **ORK/AIR** funds to replenish Advisory cart supplies and for Taiwanese exchange students so they can have the option to attend the dinner before the prom. BHS ORK/AIR funds available at the end of the school year will be used towards a deposit for Kevin Hines' visit in September 2023.
- BHS PTG **Teacher Liaison** for this school year will continue in this role for the 2023-2024 school year.

APPROVED BY BOARD AS WRITTEN 5/17/23