



PTG E-board Meeting November 10, 2021 at the SAU (or via Google Meet)

ATTENDANCE ROLL CALL

Co-President -Sonya van der Meer; Secretary-Sue Jennato; Treasurer-Kelly O'Donnell; VP Publicity-Tejal Saraiya; VP Fundraising-Ashley Febvay

BHS - Anne Mikoll

Lurgio-Shailagh Klicker

MIS - Amy Gagnon

PWS - Emily Sheff, Meg Duhaime

Memorial - Jenny Landwehr, Hailey Tonas

RBS - Becca Durrell

Board/Admin - Ed Joyce

School Board Liaison - Bill Foote

Superintendent - Mike Fournier

Absent:

Co-President - Amy Dion

MIS - Candice Benson

BHS - Sue Russell

Board/Admin - Cheryl Daley

SCHOOL BOARD UPDATE - Bill Foote

Budget season in full swing

Teacher contract in the works

SUPERINTENDENT UPDATE – Mike Fournier

Budget

- Staffing requests incorporated into budget
- Health insurance a big ticket item out of our control

Air Quality

- Buildings recently tested-overall results look good
- Sent to our quality engineer for further review
- Tentative plan to use ESSER funds to offset the cost to replace PWS HVAC system

Covid

- 600 test kits received for symptomatic testing. Will continue to be done at SAU (by appointment only) through December. Thanks to the Fire Department for staffing this.
- SASS testing for asymptomatic. Not going as smoothly as expected. Issues with staffing/supply/turnaround. Hoping to be open to students by January at the earliest
- Vaccine clinic 5-11 year olds pending. Waiting for feedback from Rite Aid
 - To dispel a rumor...We are NOT requiring students to get vaccines
- McKelvie is in outbreak. Extending masking until til likely 11/23

PRINCIPALS UPDATE - Cheryl Daley, Ed Joyce

N/A

APPROVE OCTOBER MINUTES - Approved as written by Board

FUNDRAISERS

SUPPORT DRIVE (Budget \$9,000) We have far exceeded our budget

- Thank you emails

GIFT WRAP FUNDRAISER (Budget \$10,000) Final profit about 10% over budget

- Sale has ended
- Bonus prize same as years' past - Meadow Farm Prizes shipped to schools for distribution by school-level coordinators, waiting for Inside Scoop coupons. Expecting 130 gift cards. Meadow Farms prizes have been delivered

GIFT CARDS (Budget \$3,000) Sale starts Friday 11/12

- Offering one delivery this year
- Sale runs 11/12-12/03, cards delivered by 12/17
- Featuring National and Local businesses

Pushing for gift card orders to be sent home with students to avoid overwhelming the office and teachers with pick up arrangements. However, if a parent isn't comfortable with this other arrangements can be made

SKI, SKATE AND MORE SALE (Budget \$14,000)

- Equipment drop off Nov 19, 5-8pm. Sale Nov 20, 9-2pm at BHS
- Sign-ups are still open, shop the sale early!

About 50 consignors have signed up so far. We typically have close to 200, hoping for increase over the next week.

We have lost a couple of key vendors, but gained Piche's (from Gunstock Mtn) and Rig A Tony's (selling pies)

Please continue to spread the word and promote the event. Be sure to like posts and say that you're "interested" or "going" to the event.

EVENTS/PROGRAMS:

PRINCIPAL WINTER READING NIGHT-

Event will be held January 20th, format is still TBD whether we do it in person or virtual. Book choices depend on format as virtual is more restrictive.

Ed will work with principals to make a final decision by 12/15.

COMMUNITY SPEAKERS - PTG is targeting to bring Lynn Lyons to Bedford in the spring.

Working with SAU to get a grant to offset her total cost as her fee is greater than what PTG's budgeted. Based on budget this will be the only community speaker PTG can offer.

Ed to talk with Principals about this speaker to ensure everyone agrees she is the best choice. Board will regroup next month to vote on this speaker choice.

OTHER BUSINESS:

PTG BEREAVEMENT GIFTS

Gift in memory of Charlie Zink still pending. Looking to donate to BBL in his honor. Anne has heard from Bob that the family may be setting up a foundation in his honor. PTG will wait to hear more on this before making a final decision on where to donate in Charlie's honor.

ORK/AIR PROCESS REVIEW

Liaisons are responsible for tracking this at their schools. Process is to fill out ORK/AIR form, get the principal's signature and send to Kelly with invoice for payment. Schools can pay invoice and then submit for reimbursement, but approval is still needed and if funds have been exhausted it could impact reimbursement. Ideally it is better to get approvals done first and submit to Kelly before the event happens.

Ed to follow up with principals on procedure to ensure steps are not overlooked and that

liaisons are kept in the loop.

TREASURER UPDATE

Be sure to send receipts in for reimbursement in a timely manner. Reach out to Kelly for any details on budget items, remaining budgets, etc.

MARKETING UPDATE

Ski and Skate is the major focus right now. Big push on social media.
Gift Cards kicking off this Friday 11/12

LIAISON REPORTS - ORK/AIR Updates – Send to Sue by Friday for inclusion in meeting minutes.

Memorial Liaison Notes

-Memorial Book fair has started - it's right when you walk into the school. It looks great and the kids that I saw walk by are really excited to check it out!

-Phil and Mary Lou Wilson (Reading Specialist) went to DC last Thursday/ Friday (11/4-11/5) to receive the Blue Ribbon award. There were a total of 325 schools and Phil said it was great to hear other schools information on how they do things.

-Phil organized Blue Ribbon cookies and coffee/ hot chocolate on Wednesday for the staff at the school before he left for DC (11/3).

-Coffee cart scheduled for 11/18.

-Memorial has the Wall of Heros up for Veterans day coming up later this week. Students were asked to bring in photos of family member(s) of Veterans.

-Ms. Wroblewski's 3rd grade class painted a flag that is up when you walk in the building.

-Parent/ Teacher conferences are starting.

-Stuff the Turkey is underway. Students are bringing in can/ dry food donations, this is a fun competition between classes to see who can bring more. These will be out in the front hallway after the book fair so kids can see how much food will be donated.

-Phil, Hailey and I are starting to talk about AIR \$2,400 and ORK (\$1,200 per grade, total of \$6,000). Phil said this rotates between Music, Physical Education, Artist in Residence and Library. This year is Artist and/ or Library so he is going to start thinking on this and talk with Ms. Garcia. He is also going to talk with the staff at the next faculty meeting and see what the teachers are thinking about.

-Memorial will be adopting 12-15 families and he also mentioned Memorial coordinates with Lurgio on a food drive around the Holiday season.

Peter Woodbury School PTG Report:

Halloween was so awesome! There was so much positive energy from families and students was amazing! Many parents came to see the parade of students outdoors. The students were excited to celebrate.

The PTG coordinated a coffee cart in October and the Root beer floats for our Nov. staff meeting.

4th grade students council starts this week! This group of students works with Mrs. Ferenc and Mrs. Curran to be a student voice when decisions are being made.

Art club began mid Oct. Mrs. Piantodosi and the art club are going to do a project with the NH Animal Rescue League.

Red Ribbon week involved everyone wearing Red on Wed. and Mrs. Daley going into talk to students during lunch about making Healthy Choices.
In addition, teachers were provided resources to use with their students.

3rd went to Mount Kearsarge to learn about Native American History.

4th grade went to the Little Brook SchoolHouse to learn about what it was like to be in school in the 1800's.

4th are beginning to prepare for Ellis Island Day on Dec. 3rd.

RBS this month:

Halloween parties were a success

Food drive and Toys for Tots drives in process

4th Grade is preparing for Ellis Island day which is on December 3rd

Chorus concert will be on 12/8

Coffee cart will be on Monday, 11/22

Pie and Coffee to be served

Will be managed through donations

Principal's Council

Molly is hoping to start meetings back up again in January and start planning for Dances and Family Fun Night

McKelvie Liaison Update

McKelvie Move-A-Thon was a great success! Weather held out and it was a great day for the kids! Final amounts are being determined but with fundraising and sponsors met the goal!

Book Fair is currently in flight this week! Many visitors already shopping during parent/teacher conferences!

Quarter ended and reports cards went out ~ The current IA rotation is coming up for rotation

Coffee cart planning underway for 11/22 for the teachers/staff!

RAL updates for November 2021

The Cardigan overnight trip: Aside from 30 students who opted for alternative, local activities led by RAL staff, all grade 8 students participated in the traditional two night adventure on Mt Cardigan in October. Assistant Principal, Kristen Gauthier, was the lead in coordinating the event, but it takes a village! Between the many chaperone positions that were filled by staff and community members, gear and food prep work, transportation, building positions covered for the participating staff, etc. many, many hands contributed.

Fall Athletics: Lots of successes on the field, namely Field Hockey tri-county champs and girls D1 Soccer champs, but the greatest win this season has been getting back to full participation.

Band/Chorus Performance: Thirty minute performance held in the gym at the end of October.

Enjoyed by all!

Spirit Week: Highest level of student engagement the staff has seen in several years.

Glow Dance: Student Council ran an outdoor Glow Dance with music, photo booth, concessions. Kids had fun dancing, singing and donning their glow accessories.

Budget: First wave of budget presentations have been made to the School Board. Significant items on the docket for Lurgio are new text subscriptions for Science and World Language.

ORK/AIR: Some of the specific opportunities currently being considered are two potential authors, a movement/dance specialist and a muralist. No final decisions have been made.

PTG: Volunteer work continues in the library covering new class sets of soft-covered texts. We put out various treats for the staff just before Halloween. Order forms for the Gift Card Fundraiser were distributed. We coordinated a dinner of salads and sandwiches for the teachers during their Parent-Teacher Conference night. We will be coordinating a grab-n-go breakfast for the staff prior to the Thanksgiving Break.

BHS Meeting minutes for PTG liaison

In attendance: Sierra, Bob Jozokos, Sue Russell

Notes:

We reviewed the ORK/AIR spreadsheet and I forwarded to Bob to share with his leadership team. Bob submitted an ORK application for supplies to replenish/expand the very popular advisory carts. In October alone, the carts were borrowed 300 times, so they are very successfully reaching kids!

Here is the list for our next month's discussion of the carts. Also here is a link to a slideshow about the carts: [Here](#)

From the librarian:

Just wrote down the list of kits I'll create and wanted to share. There's an amazing collection, I'm very excited! If you couldn't already tell. LOL

- Mega Jenga
- Outdoor games
- Card games
- Button maker
- Crafty cart
- Snow art
- Hot cocoa and s'mores
- Karaoke
- Popcorn & movie
- Table top games
- Mini waffle cart
- Snow cone cart
- Kan jam
- Spike ball
- Mega chess
- Mega checkers
- Corn hole
- Breakfast cart (griddles)
- Frappe/smoothie cart

Escape Room
Board game cart
Mega Connect 4

We have just upped our advisory experience and fun by a million thanks to you! ♥

I told Bob about his available intercession funds. He said they are primarily used for scholarships for the students.

Feedback is that the teacher conferences dinner was very successful once Chris and Martha found the extra food in the fridge.

Our next in school event will be the cookie caper on 12/21 during block 2. As of right now, there aren't any restrictions on volunteers due to covid, so we can proceed with as many volunteers as we need. I will let Julia know to send a sign up genius out to the volunteer list.

Only 1 person came forward to take the November library position open due to an assistant's extended absence. Ultimately, she chose to not take the role as it involved disciplining students.

I updated Bob and Sierra with the upcoming ski and skate sale and gift card fundraiser. Sierra suggested Bob add a bulleted form of the ptg principal notes to the teacher's weekly Sunday night email so that they can be aware of the events they may want to participate in. Bob was concerned about teachers being overwhelmed with separate emails. According to a recent parent survey Bob cited, 40% of parents deleted the parent square app after receiving 2-5 notifications a week. He doesn't want to end up with people just deleting emails.

Also, just this morning Bob heard that the Zink Family may be starting a foundation in Charlie's memory. The foundation hasn't been fully set up, but if it is soon, that might be a good place for the PTG to donate in Charlie's memory.
Our next meeting will be on 12/6 at 1:45pm.

UPCOMING EVENTS:

November 2021:

Thurs Nov 11	No School
Fri Nov 12	PTG Gift Card Packet Delivered (K-8, BHS online)
Fri Nov 19	Ski, Skate & More Sale Drop Off 5pm-8pm
Sat Nov 20	Ski, Skate & More Sale 9am-2pm
Wed Nov 24-Fri Nov 26	No School

December 2021:

Fri Dec 3	PTG Gift Card Order Due Date
Wed Dec 8	9:00am – 11:00am PTG E-board Meeting at RAL
Fri Dec 17	PTG Gift Card Delivery to Families
Fri Dec 24 – Fri Dec 31	No School

January 2022:

Wed Jan 12	9:00am – 11:00am PTG E-board Meeting at RAL
Fri Jan 14	No School
Mon Jan 17	No School
Thurs Jan 20	4:30pm and 6:30pm Principal Winter Reading Night

APPROVED BY BOARD AS WRITTEN: 12/8/21