



## **PTG E-board Meeting August 18th, 2021 via Zoom**

*The Bedford Parent Teacher Group (PTG) was developed to create a working partnership with parents, teachers and school administration to foster a cooperative, enriching learning environment for the students in the Bedford School District.*

*The purpose of the Bedford PTG is to enhance and support the educational experience of the Bedford School District, to develop a closer connection between school and home by encouraging parental involvement, and to improve the environment in the Bedford School District through volunteer and financial support.*

*Bedford PTG provides enriching educational opportunities and community events for the staff, students, and families in the Bedford School District; and helps to support the individual needs of our Bedford schools.*

### **BOARD INTRODUCTIONS AND WELCOME**

- SCHOOL BOARD UPDATE
- SUPERINTENDENT UPDATE – Mike Fournier

### **VOLUNTEER UPDATE**

- Volunteer Policy/Expectations
- Updated Volunteer Google Form

### **BOARD EXPECTATIONS**

- Attendance
  - Quorums and voting
  - Events
- Conflict of Interest
- Reports
- Monthly meetings
  - Principals
- Communication
  - School level coordinators
  - Staff contact for ORK/AIR

### **APPROVE MAY MINUTES**

VOTE to add Kelly O'Donnell as signor to Citizen's account and remove Sarah Lang

### **BUDGET**

#### **2020/21 YEAR END BUDGET RESULTS**

#### **2021/22 BUDGET - Review and Approve**

##### Income

- SUPPORT DRIVE (Budget \$9,000)
  - Starts 9/1
  - Envelopes with memo sent home K-8 this year
- GIFT WRAP FUNDRAISER (Budget \$10,000)
  - Sale runs 10/8-10/22

- Packets going home K-4. Online ordering only for all schools
- Bonus prize being worked out
- GIFT CARDS (Budget \$3,000)
  - Offering one delivery again this year
  - Sale runs 11/12-12/3, cards delivered by 12/17
- SKI, SKATE & MORE SALE (Budget \$14,000)
  - Sale on Sat., 11/20 from 9 am- 2 pm at BHS
  - Drop off on Fri., 11/19 from 5 pm-8 pm
- SCHOLASTIC BOOK FAIR (Budget \$11,000)
  - Week of 4/4-4/8/2022
  - All elementary schools and McKelvie
- COLOR BLAST FUN RUN (Budget \$24,000)
  - Sun., 5/22
  - Early bib pick up on Fri., 5/20

Expenses

- ORK/AIR
- EVENT BUDGET - must be shared with coordinators by liaisons
- COMMUNITY SPEAKERS

Vote to approve the budget

ORK/AIR

PTG CALENDAR UPDATE

TREASURER UPDATE

MARKETING UPDATE

UPCOMING EVENTS TO ATTEND/PROMOTE

- PTG District Coordinator Mtg - Thursday 9/9; 9:30am – 10:30am at Town Library
- Coffee with Superintendent - Friday 9/10; 9:30am - 10:30am at SAU
- Coffee with the Principals - Friday 9/24; 9:30am -10:30am at BCTV
- New Family Welcome - Wednesday 9/29; 9:30am - 10:30am and 6:30pm – 7:30pm; held at Town Library

LIAISON REPORTS

UPCOMING TOPICS

- PTG By Laws
- PTG Standing Rules

UPCOMING EVENTS

**August 2021:**

Wed Aug 18	9:00am – 11:00am	PTG E-board Meeting (remote)
Thurs Aug 26		First Day of School

**September 2021:**

Wed Sep 1	PTG Support Drive begins
Mon Sep 6	No School

Tues Sep 7 Delayed start due to special election voting  
Wed Sep 8 9:00am – 11:00am PTG E-board Meeting @ RAL  
Thu Sep 9 9:30am – 10:30am PTG District Coordinator Mtg @ Town Library  
Fri Sep 10 9:30am - 10:30am PTG Coffee w/Superintendent @ SAU  
Fri Sep 17 PTG Nurses and Guidance Donation Due (all 6 schools)  
Fri Sep 24 9:30am – 10:30am PTG Coffee with Principals @ BCTV  
Wed Sep 29 9:30am - 10:30am PTG New Family Welcome @ Town Library  
6:30pm – 7:30pm PTG New Family Welcome @ Town Library

**October 2021:**

Fri Oct 8 PTG-Deliver Gift Wrap Packets to families. All orders online only.  
(Fundraiser runs 10/8-10/22)  
Mon Oct 11 No School  
Wed Oct 13 9:00am – 11:00am PTG E-board Meeting @ RAL  
Fri Oct 22 PTG Gift Wrap Orders Due