



PTG E-board Meeting April 14th, 2021 via Zoom 9-11am

ATTENDANCE ROLL CALL

Co-President -Sonya van der Meer, Co-President-Sarah Lang; Secretary-Sue Jennato;
Treasurer-Amy Dion; VP Publicity-Chelsea Donahue

BHS-Anne Mikol

Lurgio-Chelsea Donahue

PWS-Emily Sheff, Meg Duhaime

RBS-Becca Durrell

Memorial-Kenn Archibald

Board/Admin - Jen Asdot, Cheryl Daley

Superintendent - Mike Fournier

School Board Liaison - Mindy Bator, Bill Foote

Absent:

VP Fundraising-Amanda Miller

McKelvie-Marc Murai, Amy Gagnon

BHS-Sue Russell

SCHOOL BOARD UPDATE

New members Bill Foote and Mindy Bator introduced

SUPERINTENDENT UPDATE – Mike Fournier

BHS targeting whole class graduation

Prom plans underway

Cardigan extended day trip happening

Vaccine clinic held on 4/13 for 16/17 year olds

Upcoming parent nights being planned. Trying to do in person, but may need to offer live webinars.

Diversity brought to School Board. District will respond in a thoughtful way.

APPROVE MARCH MINUTES - Approved by Board as written

FUNDRAISER UPDATE:

SUPPORT DRIVE - actuals to date exceed budget

- February "Love Your School" drive
- Successful Coffee carts and Raffle. Feedback from staff. - Positive results from LYS drive, coffee carts and raffle for staff.

COLOR BLAST FUN RUN/WALK

- Virtual event 5/22-5/31 - Deadline to purchase T-shirt and Bucket of Color thru registration is April 23rd. Registration closes May 19th
- Registration #s - Currently have 86 signed up. Hoping to reach 250

- Sponsor Update - Community has been extremely supportive of the event and we have exceeded our sponsor expectations
- Marketing Update -
 - Big push for April 23rd deadline. Social media sponsor thank yous. Promo video, Upcoming PSA, 2nd backpack flyer going home this week. Sandwich boards signs going up in the community next week.
 - Remember to like/share posts
 - Flyers for remote families (can be shared directly with principals to make sure remote students are being reached)

BHS PARKING RAFFLE - BHS will be offering soon. Online payments available

EVENTS/PROGRAMS:

COMMUNITY CONVERSATION WITH MIKE

- May 5th at 9am at SAU Boardroom. - Sign up genius out for those that want to attend

COMMUNITY SPEAKER SERIES MENTAL HEALTH AND WELLNESS

- Update and May 6th will be the last one. Please attend.

May 6: The Positive Impacts of COVID: How to Not Only Survive but Thrive

Senior presented his CAS project (21st Century Teen/A Day in the life of a HS teen) as part of the April event

In person attendance has been low but BCTV is getting viewership.

YEAR IN REVIEW WITH THE PRINCIPALS

- May 7th 9:30AM at SAU Boardroom. Broadcast live on BCTV.

STAFF APPRECIATION: May 10-14th

- Collaborative planning - Shauna did great with Hannafords. Use Shauna District Event Coordinator if possible.
- Donation:
 - Food/Item donations only
 - No asking of monetary donations
 - No use of personal accounts

To assist with Coffee carts next year a line item will be added to the budget. In the meantime no cash asks. Requests for food/tangible items has always been encouraged.

- Each school shares their staff appreciation plans - Schools shared their individual plans for the week.

Discussed ways to help alleviate the out of pocket costs for these types of event. Work with Amy for the best way to handle larger payments/purchases.

Is Amazon Wish List a way to help get items donated?

OTHER BUSINESS:

FUNDRAISERS for 2021/2022 -Final list for approval -Approved by Board as presented

- Support (September)
- Gift Wrap (October)

- Ski, Skate & More Sale (Nov. 20)
- Gift Cards (November/December)
- Scholastic Book Fair (April)
- Color Blast (May 22nd)
- BHS raffles: graduation (May) and parking (June)
- Other: AmazonSmile, Additional Misc. Income

BHS SENIOR FUNDS

Board voted in favor of giving \$1000 to support BHS Senior activity (budget was \$500)

Board voted in favor of giving the RAL budgeted Stand By Me funds to Lurgio to use for Cardigan (one time only change)

PRINCIPAL ROTATION AND BOARD MEETING LOCATION - Jen Asdot rolling off next year, Cheryl Daley stepping into lead and Ed Joyce joining PTG board. Meetings will take place at RAL

VOLUNTEER FORMS 2021/2022 - Updated volunteer forms due by May 28th. Amy will help schools as needed to get these updated. Discussed the possibility of streamlining forms.

Discussed the need to be creative in building volunteer database next year after the low numbers this year and limited opportunities. Use principals and teachers to help reach families

OPEN ROLES (Board and District level): Currently all Board and District roles have been filled

- District Gift Card Coordinator
- Board positions for next year...3-year term limits
 - MEM PTG Liaison

TREASURER UPDATE

- Submit receipts asap if you haven't yet for Love Your School Coffee Carts

Amy reviewed P&L, balances and Staff appreciation budgets. Reminded schools of their ORK/AIR funds. All receipts for reimbursement due by 5/28

Discussed possible ways to utilize ORK funds ie books for students, recess bags, etc
Discussed It's a GAS needs and budget. Kenn will review and restock supplies as needed.

MARKETING UPDATE

Working on a Color Blast FB ad

LIAISON REPORTS: Send to Sue by Friday for inclusion in meeting minutes.

NOT RECEIVED: RBS, MEM, MCK

PWS

Things are going great at PWS. Planning for end of year activities to happen with

COVID safe precautions. Field Day, 4th grade clap out, and move up day are all on planning to be held, with events being held outdoors when possible. Our 4th grade team and school are all still healing after the loss of Tim Doherty- a suicide prevention training was recently held at PWS by the state. Student state testing has started as well.

RAL

Spring sports - track, softball, golf all kicked off Band, chorus, clubs have begun IN PERSON!

Cardigan is a go.

Exploring ideas for some kind of social event for the kids for the end of the year.

Testing second week of May.

BHS

Minutes- BHS Liaison meeting with Bob Jozokos

Date: Mon April 6th, 1:30 pm

Fully in person has started and seems to be going well so far.

Graduation will be in person - more details soon.

Casey Roop will be leaving so Bob is searching for a new assistant principal, Sue and I will sit in on interviews with a parent group.

Brownie surprise is planned for Wed, April 21. We have volunteers to deliver and brownie signups are going well.

Staff appreciation planning - we will coordinate with Bob over email and finalize on May 4 at our meeting. He will do a lunch or breakfast one day and so will we.

Initial plans are :

Monday: Snack Attack- A variety of grab and go snacks (chips, yogurt, fruit)

Tuesday: Coffee, Bagels & Fruit

Wednesday: Frozen Treats Stock teacher's lounge freezers with frozen goodies

Thursday: Lunch: turkey, tuna, veggie wraps, chips, fruit and water

Friday Sweet Treats: cookies, brownies and cookie bars, possible raffle gift cards if we can get donations.

Talked about the parking raffle - we will have 2 spots to raffle this year. Bob will keep us informed of opportunities to set up a table to sell raffle tickets. Bob will send out the link once we get it. We will have a deadline of June 2 and do the drawing on June 4.

Planning has started for senior week - Bob put us in touch with the committee for senior

BBQ so we can help any way we can.

Next meeting is May 4 at 1:30.

UPCOMING TOPICS:

- Preliminary Budget (presented in May)
- 2021/22 PTG Calendar of events (presented in May)
- Tally of volunteer hours needed for each board member
- End of year requests:
 - Remind all volunteers/coordinators to turn in receipts to Amy for reimbursement by Friday, May 28th
 - Ask all your school volunteers/coordinators to log all their hours in your volunteer logs
 - Updated volunteer google forms due May 28th
 - Updated School level coordinator contact list

UPCOMING EVENTS:

May:

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|---------------|---|
| Wed May 5 | 9am Community Conversation with Superintendent |
| Thurs May 6 | Nurses Day |
| | 7pm Community Speaker Series Event (3 of 3) |
| Fri May 7 | 9:30am – 10:30am PTG Year in Review with Principals |
| Week of 5/10 | PTG Staff Appreciation Week (Nat'l week is week of 5/3) |
| Wed May 12 | 9:00am – 11:00am PTG E-board Meeting (remote) |
| Fri May 21 | 4:00-7:00pm PTG Color Blast Bib Pick Up |
| Sat May 22 | 8:30-10:30am PTG Color Blast Bib Pick Up |
| Sat May 22-31 | Virtual PTG Color Blast Fun Run |
| Fri May 28 | All Reimbursement requests due to Treasurer |
| Mon May 31 | No School |

June:

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| Wed Jun 2 | 9:00am – 11:00am PTG Final E-board via Zoom |
| Sat Jun 5 | BHS Graduation Day |
| Fri Jun 11 | Last day of school |

MINUTES APPROVED AS WRITTEN BY BOARD 5/12/21