



PTG E-board Meeting September 9th, 2020 via Zoom

ATTENDEES

Co-President -Sonya van der Meer, Co-President-Sarah Lang, Secretary-Sue Jennato, Treasurer-Amy Dion; VP Fundraising-Amanda Miller; VP Publicity-Chelsea Donahue
BHS-Anne Mikol
Lurgio-Chelsea Donahue
McKelvie-Amy Gagnon; McKelvie-Marc Murai
PWS-Emily Sheff; PWS-Meg Duhaime
RBS-Becca Durrell; RBS-Lauren Martin
Memorial-Kenn Archibald
Board/Admin - Jen Asdot, Cheryl Daley
Superintendent - Mike Fournier
School Board Liaison - Jay Nash

Absent:

BHS-Sue Russell

SCHOOL BOARD UPDATE - Jay Nash

Upcoming School Board topics: Youth Risk Behavior Survey results, Pulse Survey results, district goals, district update on reopening status.

Discussed as a group, with Jay, how reopening was going, feedback was positive.

SUPERINTENDENT UPDATE – Mike Fournier

Mike spent time in schools with staff and students, the overall feel was energetic and positive
800 families, selected randomly through Tri-Pod will receive request to participate in the Pulse survey.

Reopening Metrics video has been created and will be published to community this week.

Planning for both directions, committee meets weekly to review metrics.

Thank you to Marc Muria for helping with the school opening video and metric video.

APPROVE AUGUST MINUTES [Approved as written by board](#)

UPCOMING FUNDRAISERS

SUPPORT DRIVE (Budget \$7,500)

- Starts 9/9
- PTG redefine/support memo and envelopes sent home K-8

Not all schools have delivered memos and envelopes. Some schools don't have Support Coordinators. Liaisons asked to follow up to ensure info is sent home this week. Drive has kicked off, but due to envelope delivery we will wait til 9/14 to promote on social media and elsewhere.

MEADOW FARMS FUNDRAISER (Budget \$8,000)

- Sale runs 10/9-10/23
- Packets going home K-4. Online ordering only for all schools
- Bonus prize still being worked out

Online only, ship direct to home, minimizing touch points for volunteers, schools and families.

Pursuing bonus prize for selling 5 items or more, will use local business for this.

GIFT CARDS (Budget \$2,000)

- Offering one delivery only this year
- Sale runs 11/6-11/20, cards delivered by 12/11

One order/delivery date only. Still hoping to be able to offer Fun Pass booklet. Waiting on their status due to the uncertainty of their vendors.

SKI AND SKATE - CANCELLED

EVENTS/PROGRAMS:

STAFF WELCOME BACK EVENT RECAP

Events went well at the schools...primarily grab and go items.

Discussed the need for the District Event position to assist with events like this and tracking community outreach. Liaisons agreed to work with Shauna (District Event Coordinator) and suggested she reach out prior to district events to get everyone to work as a group. Also, a tracking spreadsheet had been created in the past, request was made to update/revisit using that again. Sarah will follow up with Shauna on these details.

COORDINATOR ORIENTATION -Thursday 9/10, 9:30am via Zoom

All board members encouraged to attend.

COMMUNITY CONVERSATION WITH SUPERINTENDENT - Friday 9/11, 9:30am at SAU

Limited to 12 people, only 3 signed up so far. Will be held in person at SAU. Social distance, limited seats, masks required, RSVP required. Will not be filmed due to the informal, conversation style format.

MEET THE PRINCIPALS - Friday 9/25, 9:30am live on BCTV only. Will be filmed by BCTV at SAU, no live audience.

New location/format. Only one admin should attend. Submitting questions in advance will be encouraged. Sarah will have laptop on hand during the event to take in any "real-time" questions. No live audience.

NEW FAMILY WELCOME - Wednesday, 9/30, NEW TIME AND LOCATION-**RAL outdoor tented space 4-5pm**

- Need one reps from each school
- Invite Principals
- Information folders for families
- Social distance and masks required

Reviewed new time and location. Reminded liaisons that one rep from each school should be present. Informational folders will be put together by District Support. SAU will email invite to new families in the upcoming days.

COMMUNITY SPEAKERS/EVENTS

Discussed speaker options through Top Youth where deposit has been made. Reviewing some speakers who would focus on diversity. Speakers would only be brought in if it can be done in person. Deposit is good indefinitely so no rush to make a decision.

Another possibility is a documentary about cyber bullying called Upstanders from Indie Flix. Movie can be offered virtually for families to watch from home. Cheryl has offered to preview the movie.

IT'S A GAS PROGRAM UPDATE

Kenn is working on digitizing the program. One artist/grade/month. Kenn previewed the program and the entire group thought it looked amazing. Presentations will be provided to schools/principals as a link to be pushed out to teachers and then to families. Can be used on distant learning days as a supplement. Discussed sharing with McKelvie as well and Jen was interested.

OTHER BUSINESS:

VOLUNTEER UPDATE

- Volunteer Expectations
- Updated Volunteer Google Form
- Update on open roles at the school level

Sonya and Sarah are meeting with principals on Thursday, hope to have more information on how volunteering will look at the schools. Google forms will be streamlined to primarily collect contact info.

Reminded liaisons to work on filling their open school level coordinator roles.

PTG POLICY POSITION – (From By-Laws)

- PTG does not endorse or take a position on local school measures and policies in the public interest.
 - Although not anticipated, exceptions (that impact PTG's mission and purpose) may be discussed by PTG board after a thorough study has been made. Any final action requires $\frac{2}{3}$ vote. An established position may be re-opened for further study and consensus by a majority vote by the Officers.

Reviewed policy position with board so everyone understands where the PTG stands on commenting on district/school issues, policies, etc as outlined in by-laws.

TREASURER UPDATE:

Follow up on outstanding reimbursements. Can be sent to Amy via mail or scanned and emailed. Reimbursements should be sent within 2 weeks.

MARKETING UPDATE:

Support yard signs put up at elementary schools. Only 3 yard signs were available, when funds allow, consider ordering more.

Infosnap download from Tech due today. PTG uses these emails for newsletter communications.

PTG article in Bedford Living Magazine in November issue.

PTG BEREAVEMENT GIFTS

Discussed setting policy to address this. Recommendation is to acknowledge the passing of a current BSD student/employee only, set donation (\$25 or \$50) to a charitable organization in their name.

Discussed personalization of a gift vs donation. Concerns over tangible gifts and what they represent. District(Mike) recommended charitable organization donation. Board can keep the personalization piece when deciding where to donate.

Standing Rule will be created for approval at October board meeting.

LIAISON REPORTS – Send to Sue by Friday for inclusion in meeting minutes.

Reminder that this is expected monthly from liaisons, by Friday after meeting for inclusion in

minutes. PWS, RBS, McK and BHS shared updates. See notes below.

UPCOMING EVENTS:

September 2020:

Wed Sep 9	9:00am – 11:00am PTG E-board Meeting (remote) PTG Support Drive begins
Thu Sep 10	9:30am – 10:30am PTG District Coordinator Mtg (remote)
Fri Sep 11	9:30am - 10:30am PTG Coffee w/Superintendent @ SAU
Fri Sep 18	PTG Nurses and Guidance Donation Due (all 6 schools)
Fri Sep 25	9:30am – 10:30am PTG Coffee with Principals @ BCTV
Wed Sep 30	4:00pm – 5:00pm PTG New Family Welcome @RAL

October 2020:

Fri Oct 9	PTG-Deliver Gift Wrap Packets to families. All orders online only. (Fundraiser runs 10/9-10/23)
Mon Oct 12	No School
Wed Oct 14	9:00am – 11:00am PTG E-board Meeting (remote)
Fri Oct 23	PTG Gift Wrap Orders Due

November 2020:

Tues Nov 3	No School
Wed Nov 4	9:00am – 11:00am PTG E-board Meeting (remote)
Fri Nov 6	PTG Gift Card Packet Delivered (K-8, BHS online)
Wed Nov 11	No School
Fri Nov 20	PTG Gift Card Order Due Date
Wed Nov 25-Fri Nov 27	No School

SEPTEMBER LIAISON REPORTS:

PWS

PWS school year started off great. Picnic tables are being used for outdoor classrooms along with z-chairs. So far, it's been really well received! Open house will be done virtually this year, live or asynchronous (teacher choice) on Sept 24 and 25th. Patience and flexibility continue to be our mantra as we adjust to the new school year- it's been an incredible start! Faculty, staff, parents and kids have all been amazing.

Two names were floated during our meeting for potential speakers this year: John Wortman (themes: remaining calm and taking care of yourself) and Mike Anderson (social-emotional learning)- these might be great speakers for both the kids and parents as we adjust to the changes in the school.

MCKELVIE

- Back to school going really well - Kids and Staff are excited to be back and things are going well!
- Traffic congestion at the Liberty Hill/County Rd intersection due to increased drop-off and bus utilization is still a struggle but improving
- Picnic Tables - HUGE thank you to Lauren for helping with tables and also to everyone who donated or spent time helping to get the outdoor classrooms up and running - Tables by the trees are sanded and good to go for student use - Courtyard and Grass area still have some that need some help then they will need to be waterproofed - We

will continue working on this and coordinating with volunteers.

BHS

Minutes- BHS Liaison meeting with Bob Jozokos

Date: Mon September 4th, 10:30am

Bob has said things are going well and students are good about rules and masks.

Informed Bob of the new volunteer coordinator for BHS - Julia Sergeeva, and reviewed PTG new roles this year.

Reviewed upcoming fundraisers and events and changes to the budget this year. Asked him to let us know if he has upcoming ORK/AIR/other school needs so we can check that we have funds.

Discussed teacher and staff Welcome back breakfast. Bob said even though not as much food was eaten the morning we put it out - it was eaten over the next few days. They greatly appreciated everything.

Bob was interested in attending the New Family Welcome - he asked we pass on information once we have it finalized.

We discussed the Cookie Caper which is the next big event at the high school. This is usually in December and we would typically have volunteers in the school and would get donations of cookies and pass out a cookie to every staff and student at the school. Bob said he would love to see us do this in some way so we will revisit when it gets closer and see if there is a way to do it.

Bob will continue to send out PTG info in a separate "BHS partners" email instead of as a part of principal notes (which is what he did last year) so he won't always send it out once a week.

We offered any other help that the PTG could give the school and Bob could not think of anything at the moment.

We set our next meeting as Oct 13 at 1:30.

RBS

There will be a virtual Open House Friday, 9/25. The goal will be to inform parents of what is going on in the classroom, expectations and other information. In addition, I will send home one document containing open House videos or slideshows from the specialists as well as Molly and Matt.

Distance Learning Support contacts have been identified by grade. On Distance Learning Days parents can contact a designated staff member to answer curriculum and instructions questions.

Morning announcements will be done at 8:05am daily and can be reached via a Google Meet invitation that teachers will be adding to their Google Classroom doc for Distance Learning and Remote students.

Open Positions

- It a G.A.S.
- Grandparents Day
- Gift Wrap and More
- Shopping Rewards

RAL

Spoke to Ed, Lurgio's year kicked off great, the tents are getting final approval this afternoon to get classes under them, thanks to the PTG funds at the end of the year that covered the cost for two of them. Will be able to have the kids under them in classes, social distanced & without masks. Sports tryouts are next week, they're working on figuring out dates for a virtual style open house and picture day. Cardigan is in planning stages but nothing solid yet.

MINUTES APPROVED BY BOARD AS WRITTEN 10/14/2020