



PTG E-board Meeting April 8th 2020 via Zoom

Please review the entire agenda before the board meeting to be prepared for discussions, voting requirements and action items as we will be tight on time to accomplish everything. Items needing a **VOTE** highlighted in **PURPLE**
Items needing further **ACTION** highlighted in **RED**

SUPERINTENDENT UPDATE – Mike Fournier

PTG SPENDING

- Contact Sue and/or Sonya for approval of any expenses
- No further on ORK/AIR events for the rest of the year. Please have principals contact us if there are any issues/concerns on this
- Based on our current bank balances, curbing ORK/AIR spending and cancellation of many events, we should have no issues financially in covering our expenses.
- **If you donated food items or gift cards to your schools at the start of remote learning please submit those expense reports (\$150 max) to Mindy ASAP if you haven't yet**
- **All reimbursement requests are due to Mindy by April 30th (this is a revised date, assuming we are not back in school), please be sure to let all your volunteers know.**

FUNDRAISER and EVENT UPDATES FOR APRIL AND MAY:

COLOR BLAST Sunday May 31st 2020 (Budget \$25,000) **CANCELLED. Actual profit \$0**

- Sponsors will be offered refund for their donations (\$15,100)
- 7 people have registered-they will be refunded

SCHOLASTIC BOOK FAIR (Budget \$11,500) **CANCELLED. Actual profit \$0**

BHS RAFFLES - TBD (**Anne and Tracy discuss options with Bob J.**)

FUNDRAISERS for 2020/21 - **FINAL VOTE/APPROVAL NEEDED**

- Support Drive (Sept)
- Gift Wrap (Oct)
- Ski and Skate (Nov)
- Gift Cards with Fun Pass (Nov/Dec)
- Scholastic Book Fair (Apr)
- Color Blast (May)
- BHS Raffles (Grad Seat and Parking Spot) (June)
- Other:
 - AmazonSmile
 - Additional Misc Income
- Remove:
 - RAL Read-a-thon Donation
 - McKelvie Move-a-thon Donation

DISTRICT ART SHOW UPDATE - APRIL 16th **CANCELLED**

POSTPONE CELEBRATING UNTIL FALL:

- Administrative Professionals Day - Wednesday April 22nd
- Nurses Day - Wednesday May 6
- Staff Appreciation Week - May 11-15
 - BUDGET: BHS-\$1250, RAL \$675, McK \$675 Mem \$575, PWS \$500 & RBS \$600
- Move these dollars (\$4,650 for all events) into Staff Welcome Back events held in September (unless something changes and we are able to spend this year) **VOTE NEEDED**
- Working on calendar for 2020/21-need to establish date for Staff Appreciation.
 - Week of 5/3 - National Teacher Appreciation week, falls week after April break
 - Week of 5/10 - One week after National week, gives additional post-break planning time.
 - **NEED TO VOTE FOR WHICH WEEK TO HOST FOR NEXT YEAR**

PTG YEAR IN REVIEW WITH PRINCIPALS - Thursday, May 7 9:30-10:30am **CANCELLED**

OTHER BUSINESS:

APPROVE FEBRUARY MINUTES **NEED TO VOTE (no minutes from March to approve)**

VOLUNTEER FORMS FOR 20/21 - **Please ask your volunteer coordinators to be thinking about updated Volunteer Google forms. These will need to be updated by May 22nd. Amy Dion will be the point person for this.**

OPEN ROLES for 2020/21:

- Board - Co-President, McKelvie Liaison
- District OPEN-Gift Card Coordinator
- School-level: **Liaisons follow-up to determine school level needs & work on filling**

UPCOMING TOPICS:

- It's A GAS program update for fall
- Preliminary 2020/21 Budget (presented in May)
- 2020/21 Calendar of events (presented in May)
 - Board meetings moved to 2nd Wed of the month
- **Tally of volunteer hours needed for each board member**
- **End of year requests:**
 - **Remind all volunteers/coordinators to turn in receipts to Mindy for reimbursement by Thursday, April 30th**
 - **Ask all your school volunteers/coordinators to log all their hours in your volunteer logs**
 - **Updated volunteer google forms due May 22nd**
 - **Updated School level coordinator contact list**
- Daniel Stauber recognition and policy creation

UPCOMING EVENTS:

April:

Apr 27- May 1 No School-April Break
Thur Apr 30 All Reimbursement requests due to Treasurer

May:

Wed May 20 9:00am – 11:00am PTG E-board Meeting (@ McK)
Mon May 25 No School