



PTG E-board Meeting December 12th, 2018

BOARD INTRODUCTIONS AND WELCOME: Attendees: Amy Dion (Co-President), Sue Jennato (Co-President), Sarah Lang (Secretary), Sally Thomas (Treasurer), Phil Schappler (Administration Liaison), Bob Jozokos (Administrative Liaison), Mandy Underwood (RAL Liaison), Heather Noonan (Mckelvie Liaison), Pamm Hughes (Mckelvie Liaison), Kelly O'Donnell (PWS Liaison), Kenn Archibald (Memorial Liaison), Marc Murai (Memorial Liaison), Mike Fournier (Interim Superintendent) Lauren Martin (RBS Liaison), Jay Nash (School Board Liaison), Mindy Bator (Treasurer- Shadow), Lynne Natale (VP Publicity)

Absent Members: Jen Delisle (VP Publicity Shadow), Kim Beekman (VP of Fundraising), Anne Mikol (BHS Liaison), Tracey Healey (BHS Liaison)

SCHOOL BOARD UPDATE - Jay Nash

The school board just had a meeting on Dec 11, 2018. The budget season is finishing up on the 17th. The fixed tax numbers will be out next week and the final numbers will be out the following monday.

The school board is looking into adding 6-7 new program of studies at the highschool. Some classes that may be added are more humanities, art, and computer science. High school students have asked for a current events class.

While a lot of work has been done to get a RAL late bus up and going. But this concept will not be continued. The cost is high and the timing does not work. This could be reconsidered in the future.

Bedford graduation date is June 8, 2019.

Also the school board supports schools having external cameras. A grant can cover 80% of the cost and the school board placed in the extra cost into the budget this year. Internal cameras are not on the agenda at this point.

SUPERINTENDENT UPDATE – Mike Fournier

Mike waited to send out his monthly update till after this school board meeting since many items were discussed.

The LED sign will be ordered and once the order is placed the town may provide recommendations on illumination, graphics etc. Once it is ordered it will take 8-12 weeks
Bus drivers are needed! A possibility is to have the lunch/recess monitors learn how to drive the small bus if they would like to.

APPROVE NOVEMBER MINUTES- Approved by Board as written 12/12/2018

BE BOLD: BeBold would like to partner up with PTG for a screening of Beautiful Boy movie. Perhaps PTG can help promote and get the word out. More details from BeBOLD are needed.

SKI AND SKATE RECAP:

Total Sales \$113.7K (before any expenses); \$76.5 vendor sales, \$37.2 consignor sales

Approx profit \$18.K (after additional expenses)

Bake sale made \$516

Took in just over \$150 in tag printing fees

Had 7 vendors and delivered just over 200 checks to consignors

Overall, very positive feedback from consignors and shoppers

Used laptop needed to help with check out process (in order to use the system needed, we need PC not MAC laptops)

There were many volunteers that helped both days.

Cardigan Corner- Many good items and leftover items were donated to RAL for kids who can't afford to get the gear needed for Cardigan.

DISTRICT CAPITAL PROJECT UPDATE ON OPTIONS/PRICING

- Water Filling Stations - ~\$1900 each (x2 to cover PWS and RBS)
 - McKelvie would like an extra water filling station. Also mats with PTG logo could be purchased.
- Portable Staging - price TBD
- Portable PA system - price TBD
- Community Speakers/ Social-Emotional Speakers - as much as \$5000 (based on pricing for prior speakers)
More than one of these can be done. Hoping to vote next meeting.
Bob and Phil will review options with Principals at their next meeting on 12/18 to determine district need.

PRINCIPAL WINTER READING NIGHT - Thursday, January 24th at McKelvie

Google form will be sent out in principal notes for event registration. There will be raffle for the books that are read at each session.

BARNES AND NOBLE DAYS - January 25th - Sunday January 27th

Meeting with coordinators on Friday, hoping to grow entertainment.

Discussed process for storytime sign up for staff/teachers

COFFEE AND CONVERSATION WITH MIKE - Tuesday 1/8/19, 6:30pm at Town Library.

Similar format, RSVP required, limited seating

Sign up link will be included in p-notes starting 12/14

INTER-SESSION UPDATE (Bob): With some funding from the PTG 12 seniors with financial hardships will be able to get a portion of the funding for their trip.

RECAP OF MEETING WITH SHAUNA (District Events Coordinator)

Shauna is the central person to help coordinate donations from local businesses. This way we don't continually ask the same places over and over. Those with close connections should contact Shauna and let her know. Invite Shauna to Jan board meeting for introductions.

FUNDRAISER UPDATE (fundraisers with updates are in bold)

1. SUPPORT DRIVE - Budget \$8,000 vs. Actual to date \$8,554.29 (as of 12/5)

2. **MEADOW FARMS FUNDRAISER** - Budget \$10,000 vs Actual Profit \$10,950.16

- Bonus prize offered for selling 5+ items...Inside Scoop coupon for free ice cream funded

by Meadow Farms...Over 160 coupons given out!

- Sales results from MF total sales: \$27,066.50
- One Day 70% VIP sale offered on 12/5 for staff, volunteers, friends and family

3. **GIFT CARDS** - Budget \$5,000 vs **Approx Actual Profit (R1 and R2) \$5,620**

- Round One Sales...\$26,995 (approx profit \$2,020)
- Round Two Sales...\$57,857 (approx profit \$3,600, after expenses)
- Total Sales/Profit \$84,852/\$5,620 vs Last year \$85,780/\$5,557.80

Sold less gift cards this year but the profit was higher since more local gift cards were purchased.

Discussed that this fundraiser is a lot of work with not a lot of return.

4. **SKI & SKATE** - Budget \$13,000 vs **Estimated Actual Profit \$18,000**

- Recap
- - discussed earlier

5. **BARNES AND NOBLE** - Jan 25-27. Budget \$1,500 vs. Actual Profit \$

- Looking to add more student performances

6. **SCHOLASTIC BOOK FAIR** - Budget \$11,000 vs Approx Profit \$

- April 8-12th at Memorial, RBS, PWS, and McKelvie

7. **COLOR BLAST FUN RUN/WALK** (June 2nd, 2019) - Budget \$20,000

- First planning meeting December 11th, 9:15am at Bedford Town Library
- February will start big push for sponsors (will review as a board in January-share master list)
- Several new committee members. Working on getting sponsors.
- Sponsor list will be reviewed with Board and discussion on how to ensure we are not tapping into businesses multiple times.

LIAISON REPORTS - By school (**reports need to be turned into Sarah by Friday!**)

McKelvie:

PTG—McKelvie Liaison Report 12/6/2018

- The Move-A-Thon was a huge success. McKelvie is donating \$3400 from the proceeds to the PTG. However, there is a strong possibility of more money being donated to the Move-A-Thon through a grant in the name of a deceased Bedford Relative. There is a possibility of \$10-15 per participant being donated. If so, there will be more money donated to the PTG from the Move-A-Thon.
- Update on the Courtyard/playground upgrades. Plans are moving forward to use Move-A-Thon funds for a pavilion, to be built on the playground where the tetherball field was. Plans are still being ironed out for the courtyard. It will cost 30K for simple upgrades with minimal landscape, picnic tables and large checker/chess board. We will use AIR funds to add an artistic piece to the plans for the courtyard.
- McKelvie continues to work on anti-bullying initiatives. They are planning on using the Choose Loves program which includes lessons for the classroom. It is a program started by the mother of Jesse Lewis who was one of the victims of Sandy Hook.

- Mrs. Asdot brought up the idea for the community program. She thought it would be great to offer a program or speaker that focuses on online social etiquette. A program to show students the importance of thinking before they post and understanding the consequences of what they post online.
- PTG had a coffee cart for the teachers and staff on the 5th. As usual, everyone loved it.

MEMORIAL:

Memorial PTG Liaison Meeting

12/11/18, 9:00 AM

In Attendance:

Phil Schappler, Principal

Beth Purcell, Asst. Principal

Christine Heath, Faculty Liaison

Marc Murai, PTG Liaison

Kenn Archibald, PTG Liaison

Upcoming Events Discussed:

Spring Fling: The first SF committee meeting occurred last week. The committee will compile a list of vendors and businesses we solicit to send to Shauna Collupy so she can coordinate outreach in her position as district wide event coordinator.

Barnes and Noble Days: Teachers are requesting the reading sign up to be emailed out either at the end of the day or with advance notice so they have a better opportunity to sign up, as many don't/can't check emails during the school day and by the time they have the opportunity, most of the slots have been filled.

District Capital Project: We discussed the ideas presented at the previous PTG E Board meeting, and the admin didn't see much of a demand for a portable stage, but did like the idea of a portable (battery-powered) PA system that could be used for a variety of outdoor events.

Invention Convention: This year the event will take place during the school day on Feb. 1.

Additional Topics of Discussion:

Principal Schappler put in a budget request to the School Board for the 2019-2020 budget to relocate the nurse's office to the existing conference room in order to tie it into the existing faculty restroom. In addition to updating the Nurse's office, this would also provide additional (much needed) storage for gym equipment in the and give the Phys Ed instructor an actual, usable office space. This would also allow the existing plumbing from the nurses office to be used to add a water bottle filling station to the gym.

The Stuff the Turkey food drive has been an incredible success. Donated items will go to the Bedford Community Food Bank.

The Memorial community has chosen 11 families for our annual Adopt-a-Family holiday/Christmas gift donation program. The response has been very positive and to-date, only a few items are the lists are outstanding.

Memorial 4th graders recorded a holiday greeting with the Bedford Fire Department which will air on BCTV throughout the holiday season.

Our 4th graders also participated in the annual Ellis Island event, and will be featured in an upcoming issue of the Bedford Journal and Bedford Bulletin.

Ms. Magoon has been busy preparing the Memorial 3rd and 4th grade chorus for the January concert. This year there are over 80 participants in the chorus program.

-KA

PETER WOODBURY:

Here are some notes of PWS happenings over the last month.

11/30 - Ellis Island Day was a very successful and moving event for the 4th graders. Additionally, each 4th grade class will be having an international food festival in order to sample cuisines from the countries that each child emigrated from.

11/30-12/7 - 4th Grade ran a school-wide food drive for NH Food Bank – almost 3300 items were collected!

Nov/Dec – Our OT specialist, Mrs Demos, has been visiting 4th & 3rd Grade classrooms for keyboarding instruction, teaching proper posture and technique. Additionally, each student has established an account on typing.com in order to practice at home.

Dec – 3rd Grade Writing Club session 1 began

PWS has received a BEF grant for project-based learning which will allow for some staff to travel to CA in the spring for training.

Upcoming Events:

12/14 – Coffee Cart scheduled

12/21 – Spirit Day scheduled – dress in PWS gear or as the school mascot, Waddles the Penguin

1/9 – Winter Concert

1/17 – Mrs Stallone’s class (2nd Grade) performs “The Mitten”

ROSS A LURGIO:

-Detective Matt Fleming came and presented an assembly for students during the day and a talk at night for Parents on Social media Safety

-Second quarterly school dance last week

-Coffee cart this coming Friday

-Winter Concert - Band and Chorus 12/13

-currently auditioning for RAL play "Little Mermaid"

-Continue to search for board members and co-Board chair of Stand By Me

BEDFORD HIGH SCHOOL:

Principal Hagen Meeting 12/11/18

Brief meeting with Bill.

Monday, 12/10 Cookie Caper. PTG elves delivered cookies to classrooms. SO FUN!

Using ORK funds, BHS bringing motivational speaker, David Flood to Bedford in March for 9th and 10th graders. Lurgio will also have him speak to students. Looking at 3/28 for possible date.

June 8th Graduation date set.

RBS- Not Submitted

OPEN DISTRICT POSITIONS - None :)

UPCOMING TOPICS

- Informing teachers on School Supplies/TeacherLists.com
- Sponsors for Color Blast/Share Master List
- Senior/Grandparents Day
- Staff Appreciation May 6-10, initial discussion
- Review Math Superstars program

UPCOMING EVENTS:

December:

- Wed Dec 12 9:00am – 11:00am PTG E-board Meeting (@ BHS)
- Fri Dec 14 PTG Second Gift Card Delivery to Families (2nd order)

January:

- Tue Jan 8 6:30 - 7:30pm Coffee and Conversation with Mike (@ Town Library)
- Wed Jan 16 9:00am – 11:00am PTG E-board Meeting (@ BHS)
- Thu Jan 24 4:30pm – 8:00pm PTG Principal Winter Reading Night (PWRN)
- Fri-Sun Jan 25-27 PTG Barnes and Noble Days (Teacher events on 25th and 26th)

February:

- Wed Feb 20 9:00am – 11:00am PTG E-board Meeting (@ BHS)

END OF MEETING

Approved as Written 01/16/2019